

Notice Number: #7-21

Location: Joint Base Anacostia-Bolling (JBAB), Washington, DC

Closing Date: 2/2/2021 (11:59:59 PM (EST))

Command & Location: AGC (NSL) - SPD OGC

Grade: GS 15

Job Type: **Deputy Counsel**

The Navy and Marine Corps team offers innovative, exciting and meaningful work linking military and civilian talents to achieve our mission and safeguard our freedoms. The Department of the Navy Office of the General Counsel has been serving the Department since 1941 and is committed to developing innovative legal solutions to the business and other challenges facing the Navy and Marine Corps to enhance the war fighting capability of the Naval Service. You will find our attorneys stationed across the United States and worldwide, working with Navy and Marine Corps personnel wherever the Department's business is conducted.

There is an anticipated vacancy for a Deputy Counsel within the Office of Counsel, Special Projects Division (SPD), under the general supervision and guidance of the Assistant General Counsel (National Security Law). The Office of Counsel, SPD, supports classified programs executed by the Department of the Navy (DON), the Department of Defense, and other government agencies. The position will be located at Joint Base Anacostia-Bolling (JBAB), DC.

The Deputy Counsel is a supervisory position that will assist in the management and support of the Command in all areas of OGC practice, with an emphasis on federal procurement and fiscal law. The selected attorney may also provide support in the areas of ethics/standards of conduct, Freedom of Information Act, Privacy Act, and information security. In addition, the selected attorney may assist with investigations and responses to Congressional, Government Accountability Office, Naval Audit Service and Inspector General Inquiries, as required. The successful candidate will be expected to travel from time to time. In addition to traditional legal practice, the Deputy Counsel supports the Counsel in long-range planning, managing programs, preparing budgets and proposals for funding specific projects and programs. The Deputy Counsel supervises nine attorneys and one staff member and reports to the Counsel, Special Projects Division.

The successful candidate must have excellent communication, analytical, and interpersonal skills, in order to quickly gather and organize pertinent factual information and be prepared to address complex issues on short notice, often to a diverse client base. Applicants will be evaluated on the following: (1) breadth and depth of their experience in acquisition, fiscal, ethics, and standards of conduct law; (2) a record of leading, mentoring and/or supervising attorneys; (3) communication, analytical, and interpersonal skills, including the ability to establish effective attorney-client relationships and to work both independently and part of a team; and (4) record of success in advising senior clients. Knowledge and familiarity with the functions of the

Department of the Navy and OGC will be given positive consideration. Applicants with a record of making significant contributions to the advancement of DON OGC or equivalent Office of General Counsel or law firm/office beyond the day-to-day legal practice are desired.

The position will be filled under the General Schedule (GS) at the GS-15 level, depending on the qualifications of the successful applicant, funding availability, and GS pay guidelines. For consideration at the GS-15 level, the successful candidate must have at least five and one-half years of relevant professional legal experience.

To be eligible for selection, an applicant must meet the following: (1) be a U.S. citizen; (2) must have graduated from a law school that is accredited by the American Bar Association, and be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth, U.S. territory, or the District of Columbia, be admitted to practice before a state or federal court; and (3) possess a TOP SECRET clearance or be able to obtain and maintain such a clearance; and be able to obtain and maintain Sensitive Compartmented Information (SCI) access.

The successful applicant will be subject to an initial and thereafter random counterintelligence polygraph examinations. This position is a testing designated position within the Department of the Navy's drug testing program. Therefore, the incumbent is subject to an initial drug test prior to employment and will be subject to random, periodic testing thereafter.

Applicants should submit a resume; two most recent performance appraisals, if available; two legal writing samples that represent your independent work (5 pages or less each); and the names and phone numbers of at least three references (other than their immediate supervisor) who may be contacted to:

Electronic applications can be emailed to [Gregory.Lang@navy.mil](mailto:Gregory.Lang@navy.mil). Hard copy applications can be mailed to:

Counsel, Special Projects Division  
Greg Lang, Counsel (Legal-1120)  
Office of Counsel  
391 Brookley Ave SW STE 1120  
JBAB, DC 20373

Please note that delivery by Federal Express (or similar means) is recommended due to possible security delays in conventional mail delivery. Facsimiles will not be accepted.

This personnel notice will close on February 2, 2021 at 11:59:59 PM (EST), and complete applications must be received by this date and time to be considered.

Interested attorneys may contact Mr. Greg Lang, at 202-284-1534, to discuss the position further.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of [www.ogc.navy.mil](http://www.ogc.navy.mil)).

#### NOTICE OF VETERANS' PREFERENCE

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor for attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., DD Form 214, "Certificate of Release or Discharge from Active Duty") to their submissions.

Although the point-preference system is not used, applicants eligible to claim a 10-point preference must submit a Standard Form (SF) 15, "Application for 10-Point Veteran Preference," and supporting documentation required for the specific type of preference claimed. (SF-15, which lists the types of 10-point preference and the required supporting documents, is available from the Office of Personnel Management Website at [www.opm.gov](http://www.opm.gov).)

Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit <https://www.fedshirevets.gov/index.aspx>, <https://www.usajobs.gov/Help/working-in-government/unique-hiring-paths/veterans>, and see the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

#### Reasonable Accommodation Links:

<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

<https://www.opm.gov/policy-data-oversight/disability-employment/hiring/#url=Schedule-A-Hiring-Authority>

#### Legal and Regulatory Guidance Links:

Financial suitability Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>

Social security number request Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>

Privacy Act Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>

Signature and false statements Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>

Selective Service Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>

New employee probationary period Link:

<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>

Relocation expenses are not available.